

HONG KONG AIR CADET CORPS
Training Group

MEMO

From OCC 2020 Organising Committee

To All OC Units

CC DCO Trg & OC Trg Gp

Ref. OCC2020/01

Date 13 Jan 2020

Officer Command Course 2020 – Call for Application

The Officer Command Course (OCC) is designed to equip serving junior officers with the necessary characters, knowledge and skills in leadership, communications, public relations and operation management so that they will be capable to commanding a field squadron or an HQ unit, with possible future advancements to senior officer ranks.

Admission to OCC is open to serving junior officers in the rank of Plt Off and Fg Off, as well as directly appointed officers (such as those appointed through the DSVS) and specialist officers, with priority given to serving Fg Offs. The course is one of the pre-requisites for competitive promotion to reach the rank of Flt Lt, the top junior officer rank.

The Officer Command Course 2020 (OCC 2020) is now open for application with details below:

Dates:	12 February - 23 February 2020 (see Appendix 1 for the schedule)
Venue:	To be confirmed
Eligibility:	Adult members with the rank of Pilot Officer or above
Course Content:	The areas in leadership skills, communication skills, public relationship, operations management knowledge and other topics which are relevant to the Corps' context (please refer to the appendix 2 for the module list)
Course Fee:	HK\$150
Completion Criteria:	<ol style="list-style-type: none">1. At least 80% attendance rate.2. Written and practical assessments will be conducted during the course.3. Candidates are expected to observe strict discipline and high moral standard.
Application Method:	<ol style="list-style-type: none">1. Interested officers must submit applications under the heading "Officer Command Course 2020 Application" by email to hkaccocc@gmail.com via their respective OC Units, on or before 31 January 2020 (Friday).2. Applications should include names in English and Chinese, serial number, rank, unit, posting history of last three years and contact phone number.3. Shortlisted candidates will be informed by email on or before 5 Feb 2020.

Should you have any queries, please do not hesitate to contact the Organising Committee of OCC2020 at hkaccocc@gmail.com.

Winnie S Y HO
Ag Sqn Ldr
OIC OCC 2020

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Appendix 1 - Schedule

	Date	Time	Dress Code
1	12 February 2020 (Wednesday)	1930-2230	Corps Polo
2	15 February 2020 (Saturday)	0900-1700	No. 2 Service Dress
3	19 February 2020 (Wednesday)	1930-2230	Corps Polo
4	22 February 2020 (Saturday)	0900-1700	No. 2 Service Dress
5	23 February 2020 (Sunday)	0900-1700	No. 2 Service Dress

Appendix 2 - Modules List

Officer Qualities Functions of a Leader Styles and Techniques Leadership Exercise Oral Communications Instructional Technique Interviewing Technique Counselling Technique Operational Order and Briefing Public Relationship Squadron Commander Duties Training Ground Course Introduction Flight/Squadron Drill Open Forum / Experience Sharing Other Relevant Topics
